

**Telangana State Technology Services Ltd.,**

HACA Bhavan, 2nd floor, opp. to Public Gardens
5-10-103/40/206, Hyderabad, Telangana - 500 004, India.

Email: mngdirector-tsts@telangana.gov.in

Website: <http://www.tsts.telangana.gov.in>, CIN No: U74900TG2015SGC

File Number: TSTS/HWP1/HC/002/2024

14/02/2024

To

The Prospective Bidders

Tender Notice

Subject	TSTSL invites bids for Supply & installation of Laptop computers and printers for High Court, Telangana as mentioned in this Tender document.
Time Schedule	Last date and time for receipt of Bids : 22/02/2024 04:00 PM Date and Time for opening of Bids : 22/02/2024 04:30 PM Mail Id for communication : bvrao-tsts-ts@telangana.gov.in 9963029403
1	Bids should be submitted on e-procurement website
2	Any deviations in format may make the bids liable for rejection.
3	Bids should be valid at least for a period of 90 days from the date of bid opening.
4	Managing Director, TSTSL reserves the right to accept or reject any or all the bids without assigning any reasons thereof and to add, modify or delete any of the terms and conditions without any notice.
5	Conditional bids not acceptable and liable for rejection.
6	Bidder has to quote for all items mentioned in tender document. L1 will be arrived considering total amount quoted for the tender.
7	No options will be accepted. If Bidder wants to give options, he may submit as separate bids along with Separate EMDs. These will be treated as separated bids for evaluation.
8	Delivery and Installation Period: three weeks from date of receipt of Purchase Order
9	Tender document fee : Rs. 10,000/- in favor of MD TSTS EMD: Bidder should submit EMD of Rs. 1,00,000/- in the form of online/Bank DD/Bank Guarantee/copy of existing valid EMD at TSTSL valid up to 30/06/2024 from any scheduled bank in favor of The Managing Director, Telangana State Technology Services Limited. EMD should be submitted in technical bid. EMD will be returned to unsuccessful bidders after issue of Orders to L1 bidder. The EMD of the successful bidder will be returned after supply of the items to the Department.
10	Eligibility 1. The bidder should have cumulative financial turnover Rs. 5 Crore or above during financial years of 2020-21, 2021-22 and 2022-23. The audited balance sheets or CA certificate should be uploaded in technical bid. 2. Bidder should be a company registered under the Indian Companies Act, 1956/2013. Copies of Certificate of Incorporation should be submitted. 3. Manufacturer Authorization for offered Laptop computers and Printers should be submitted. 4. Bidder should have minimum Five Service centers in Telangana as on bid calling date. Details of the service center and service engineer details should be submitted in Technical Bid. 5. Bidder should have sales turnover 75 Desktops/Laptops and 70 Laserjet printers during the years 2020-2024. 6. Bidder should submit declaration stating that they are not debarred/ blacklisted in Technical bid. 7. Bidder should have submitted valid statutory documents in technical bid: copy of PAN card and copy of GST registration in Telangana. Note: failing of submission of the above mentioned document proofs is liable for rejection of the bid.
11	Delivery & Installation: 1. Successful Bidder shall deliver and install the goods/services within the delivery and installation period. For any delays in delivery and installation beyond delivery &

	<p>installation period mentioned in the purchase order, Bidder will be liable for penalties as mentioned in Clause 13.</p> <p>2. Bidder has to deliver and install the equipment at mentioned delivery locations or has to obtain <u>Site Not Ready Certificate</u> (where ever Site is Not Ready) from User Department officials within 30 days from the due date of Delivery and installation.</p>
12	<p>Payment Terms: For all the items:</p> <ol style="list-style-type: none"> 1. 90 % payment on delivery & successful installation of items 2. 10% Balance will be paid after submission of Either Satisfactory Performance or Acceptance Test by TSTS 3. Incase site not ready: 75% of the Purchase Order value for that site/location. <p>Note : All the Delivery Challans & Installation Reports/Site Not Ready Certificate/report to be Counter signed by the respective Competent Authority.</p>
13	<p>Penalty for late delivery/Installation: For any delay in deliver/install, Bidder will be liable for penalties as follows:</p> <ol style="list-style-type: none"> 1. 1% of the late delivered/Installed goods for One week or part thereof; 1.5%, for Two weeks or part thereof; 2% for Three weeks or part thereof and so on up to a maximum of 10% on the value of late delivered goods. 2. If any delay is for more than 30 days, TSTS will reserve the right to cancel the order without giving any notice and EMD will be liable for forfeiture.
14	<p>After Delivery : The items are to be installed as per time schedule.</p>
15	<p>Bidding Procedure(Item-wise): Bids should be submitted in two parts namely, “Technical bid” and “Financial bid in separate sealed covers. Bidder should submit all the required formats and documents as mentioned in the tender document.</p> <p>Technical Bid:</p> <ol style="list-style-type: none"> 1. Bid Letter Form 2. EMD scanned copy 3. Firm Registration certificate(ROC) Copy, GST & Pan copies 4. Firm Turnover: Audited balance sheets / CA certificate 5. Service Centers details and eligibility forms and document copies 6. Form T1 (Undertaking) 7. Form T2 (Technical compliance of offered items) 8. Technical datasheets, certifications, literature etc for the offered items 9. Un-Priced form F1, 10. PAN card and GST Tax certificates, firm Registration document/ROC 11. Any other documents as per tender document, if any <p>Financial Bid : On e-procurement website</p>
16	<p>Bidders are requested to submit the bids after issue of amendments/clarifications duly considering the changes made if any. Bidders are totally responsible for incorporating/complying the changes/amendments issued if any, before bid submission time & date.</p>
17	<p>TSTSL /User Department reserves their right in not considering the bid of a bidder, if such bidder was a previous supplier and had a past bad track record or their earlier performance was unsatisfactory or the Department noticed regarding unsatisfactory performance of the offered OEM brand items which were procured earlier on any count.</p>
18	<p>Delivery Location(s): As directed by the High Court (Distribute to the newly appointed Junior Civil Judges)</p>
19	<p>Service Level Agreement: <u>Maintenance Service:</u></p> <ol style="list-style-type: none"> 1. Free maintenance services including spares shall be provided by the supplier during the period of warranty. User, at its discretion may ask the Supplier to provide maintenance services after warranty period, i.e. Annual maintenance and repairs of the system at the rates indicated by bidder in its proposal and on being asked so, the Supplier shall provide the same. The cost of annual maintenance and repairs cost (after warranty period), which will include cost of spares replaced, shall be paid in equal quarterly installments at the end of each quarter. 2. The maximum response time for maintenance complaint from any of the destination (i.e. time required for supplier’s maintenance engineers to report to the installations after a

	<p>request call/mail is made or letter is written) shall not exceed 06 hours failing which action will be initiated on the supplier and the supplier will be blacklisted without any further Notice.</p> <ol style="list-style-type: none"> 3. The Supplier will accomplish preventive and breakdown maintenance activities to ensure that all hardware, and firmware execute without defect or interruption for at least required up time. 4. In case up time is less than the stipulated up time, penalty as indicated in the tender document shall be imposed on the supplier. 5. The amount of penalty, if any, will be recovered at source from the performance guarantee during the warranty or from annual maintenance charges payable as the case may be or the penalty amounts will be deducted from the amounts payable to the Supplier by TSTS (Once this amount is exhausted, Bidder will be debarred from participating in tenders till the time he recoups the penalty amount).
20.1	<p><u>Spare Parts:</u></p> <ol style="list-style-type: none"> 1. The Supplier may be required to provide any or all of the following materials, notifications and information pertaining to spare parts manufactured or distributed by the Supplier. 2. Such spare parts as the Department may elect to purchase from the Supplier, provided that this election shall not relieve the Supplier of any warranty obligations under the PO. 3. In the event of termination of production of the spare parts, an advance notification to the Department of the pending termination, in sufficient time to permit the Department to procure needed requirements 4. The Supplier shall ensure availability of spares in stock at his nearest service centre for immediate delivery such spare parts as: (a) are necessary for a minimum of 5 years of operation after installation at the Purchaser's sites (b) are necessary to comply with specifications.
20.2	<p><u>Warranty:</u></p> <ol style="list-style-type: none"> 1. The Supplier warrants that the goods and services supplied under the PO are new, unused, of the most recent or current models, and that they incorporate all recent improvements in design and materials unless provided otherwise in the PO. The Supplier further warrants that all goods and services supplied under this PO shall have no defect arising from design, materials or workmanship or from any act or omission of the Supplier, that may develop under normal use of the supplied goods in the conditions prevailing in the country of final destination. 2. The warranty period shall be as stated in bid document. The Supplier shall, in addition, comply with the performance guarantees, if any, specified under the PO. If, for reasons attributable to the Supplier, these guarantees are not attained in whole or in part, the Supplier shall, make such changes, modifications, and/or additions to the goods or any part thereof as may be necessary in order to attain the Purchase Ordeal guarantees specified in the PO at its own cost and expenses and to carry out further performance tests. 3. The equipment supplied should achieve required up time. 4. Department shall promptly notify the Supplier in writing of any claims arising under this warranty. 5. Upon receipt of such notice, the Supplier shall, within the period specified and with all reasonable speed, repair or replace the defective goods and services or parts thereof, without costs to the user. 6. If the Supplier, having been notified, fails to remedy the defect(s) within a reasonable period, Department may proceed to take such remedial action as may be procurement of hardware for the Department necessary, at the Supplier's risk and expense and without prejudice to any other rights which the Department may have against the Supplier under the PO.

20.3	<p><u>Training:</u> For each hardware and software component installed, Bidder may be required to train the designated TSTSL and user Department personnel to enable them to effectively operate the total system.</p>				
20.4	<p><u>Up time:</u> 24X7 Service. Bidder should attend & resolve to the breakdown call within 24 hours. If any spare parts are to be replaced the call shall be completed within 48 Hours including holidays from the date of attending the call. Failing which penalty is applicable as per terms & conditions.</p>				
20.5	<p><u>Penalties during warranty & maintenance period</u> If down time is more than the permissible down time following penalties shall apply (for every day beyond permissible window time penalty shall be imposed as mentioned below in the table</p> <table border="1"> <tr> <td>Item</td> <td>Penalty beyond permissible down time for every day or part thereof and soon.</td> </tr> <tr> <td>All Items</td> <td>0.5% cost of the items at that site subject to a maximum of total equipment cost at that site.</td> </tr> </table> <p>Note: The penalty amount will be recovered from the amounts payable to Bidder by TSTS. Once this amount is exhausted, Bidder will be debarred from participating in tenders till the time he recoups the penalty amount.</p>	Item	Penalty beyond permissible down time for every day or part thereof and soon.	All Items	0.5% cost of the items at that site subject to a maximum of total equipment cost at that site.
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All Items	0.5% cost of the items at that site subject to a maximum of total equipment cost at that site.				
21	Variation of quantities: 30%.				
22	Delivery & Installation period: 03 weeks from the date of receipt of the Purchase Order				
23	<p>Exit clause: In case the Supplier has not delivered/install the goods and services within the specified period, unless otherwise extended by the purchaser in writing, then the Purchase Order is deemed terminated, EMD will be forfeiture and action will be initiated on the supplier.</p>				
24	<p>Liquidated damages: If the supplier fails to deliver any or all of the goods or perform the services within the time period(s) specified in the Purchase Order, the Telangana State Technology Services Limited (TSTSL) shall, without prejudice to its other remedies under the Purchase Order, deduct from the Purchase Order Price, as liquidated damages, a sum equivalent to, as per the terms indicated in the bid document, until actual delivery or performance, subject to maximum limit. Once the maximum is reached, the Telangana State Technology Services Limited (TSTSL) may consider termination of the Purchase Order.</p>				
25	<p>Termination for default:</p> <ol style="list-style-type: none"> 1. The Telangana State Technology Services Limited (TSTSL), without prejudice to any other remedy for breach of Purchase Order, by written notice of default sent to the supplier, may terminate the Purchase Order in whole or in part: <ol style="list-style-type: none"> a. if the supplier fails to deliver any or all of the Goods/services within the time period(s) specified in the Purchase Order, or within any extension there of granted by the Telangana State Technology Services Limited (TSTSL) or b. if the supplier fails to perform any other obligation(s) under the Purchase Order or c. if the supplier, in the judgment of the Telangana State Technology Services Limited (TSTSL) has engaged in corrupt or fraudulent practices in competing for or in executing the Purchase Order. 2. In the event the Telangana State Technology Services Limited (TSTSL) terminated the Purchase Order in whole or in part, Telangana State Technology Services Limited (TSTSL) may procure, upon such terms and in such manner as it deems appropriate, goods or services similar to those undelivered, and the supplier shall be liable to the Telangana State Technology Services Limited (TSTSL) for any excess costs for such similar goods or services. However, the supplier shall continue performance of the Purchase Order to the extent not terminated. 				
26	<p>Force majeure:</p> <ol style="list-style-type: none"> 1. The supplier shall not be liable for forfeiture of its performance security, liquidated damages, or termination for default if and to the extent that its delay in performance or 				

	<p>other failure to perform its obligations under the Purchase Order is the result of an event of Force Majeure.</p> <ol style="list-style-type: none"> For purposes of this clause, “Force Majeure” means an event beyond the control of the supplier and not involving the Supplier’s fault or negligence and not foreseeable. Such events may include, but are not restricted to, acts of the Telangana State Technology Services Limited (TSTSL) in its sovereign capacity, wars or revolutions, fires, floods, epidemics, quarantine restrictions and freight embargoes. If a Force Majeure situation arises, the supplier shall promptly notify the Telangana State Technology Services Limited (TSTSL) in writing of such condition and the cause thereof. Unless otherwise directed by the Telangana State Technology Services Limited (TSTSL) in writing, the supplier shall continue to perform its obligations under the Purchase Order as far as is reasonably practical, and shall seek all reasonable alternative means for performance not prevented by the Force Majeure event.
27	<p>Resolution of disputes;</p> <ol style="list-style-type: none"> The Telangana State Technology Services Limited (TSTSL) and the supplier shall make every effort to resolve amicably by direct informal negotiation any disagreement or dispute arising between them under or in connection with the Purchase Order. If, after thirty (30) days from the commencement of such informal negotiations, the Telangana State Technology Services Limited (TSTSL) and the supplier have been unable to resolve amicably a Purchase Order dispute, either party may require that the dispute be referred for resolution to the formal mechanisms specified here in. These mechanisms may include, but are not restricted to, conciliation mediated by a third party. The dispute resolution mechanism shall be as follows: In case of a dispute or difference arising between the Telangana State Technology Services Limited (TSTSL) and the supplier relating to any matter arising out of or connected with this agreement, such disputes or difference shall be settled in accordance with the Arbitration and Conciliation Act, of India, 1996. in case of any dispute arises between the parties with regard to any of the terms of the Purchase Order, then as per 1.31.4 an Arbitrator may be appointed as per the Arbitration and Conciliation Act, 1996, and that both parties may appoint a Consent Arbitrator and in case if the same is not done, then the Arbitrator may be appoint by an Order of the Court. Jurisdiction: The place of Arbitration shall be at Hyderabad only The place of Arbitration shall be at Hyderabad.
28	<p>Taxes and duties: The supplier shall be entirely responsible for all taxes, any other future taxes as per the then prevailing laws established by the Government or Statute duties, license fee Octroi, road permits etc. incurred until delivery of the Purchase Ordered Goods/services at the site of the user or as per the terms of tender document if specifically mentioned.</p>
29	<p>Outline of bid evaluation procedure</p> <ol style="list-style-type: none"> The bid opening and evaluation process will be sequential in nature. Means that bidder must qualify a particular stage to be eligible for next stage. Immediately after the closing time, the TSTSL contact person shall open the Technical bids and list them for further evaluation. Later financial bids of those bidders will be opened who are short listed in technical evaluation. The standard procedure, described here will stand appropriately modified, in view of special procedures of bid evaluation as mentioned in tender call or elsewhere in this bid document or TSTSL may deviate from these in specific circumstances if it feels that such deviation are unavoidable, or will improve speed of processing and consequent project execution. <p>General Guidelines for bid opening and evaluation: Bids will be in Two parts (technical and financial) as indicated in the tender call. For two part bid there will be two bid openings ; “Technical bid opening” and “Financial bid opening” Opening of bids Bids will be opened online on e-procurement website. Preliminary examination of Bids: 1. Preliminary scrutiny will be made to determine whether they are complete, whether any</p>

computational errors have been made, whether required sureties have been furnished, whether the documents have been properly signed, and whether the bids are generally in order.

2. Arithmetical errors will be rectified on the following basis. If there is a discrepancy between the unit price and the total price that is obtained by multiplying the unit price and quantity, the unit price shall prevail and the total price shall be corrected. If Bidder does not accept the correction of the errors, its bid will be rejected and its bid security may be forfeited. If there is a discrepancy between words and figures, the amount in words will prevail.
3. TSTSL may waive any minor informality, nonconformity or irregularity in a bid which does not constitute a material deviation, provided such waiver does not prejudice or affect the relative ranking of any bidder.
4. Prior to the detailed evaluation, TSTSL will determine the substantial responsiveness of each bid to the bidding documents. For purposes of these clauses, a substantially responsive bid is one which conforms to all the terms and conditions of the bidding documents without material deviations.
5. If a bid is not substantially responsive, it will be rejected by the TSTSL and may not subsequently be made responsive by Bidder by correction of the nonconformity.

Clarification of bids : During evaluation of the bids, TSTSL may, at its discretion, ask Bidder for clarification of its bid and required document copies.

Evaluation of technical bids:

Technical bid documentation shall be evaluated in two sub-steps.

- a. Firstly, the documentation furnished by Bidder will be examined prima facie to see if the offer made, technical skill base and financial capacity and other bidder attributes claimed therein are consistent with the needs of this project.
- b. In the second step, TSTSL may ask bidder(s) for additional information, document copies, if required, visit to bidders site and/or arrange discussions with their professional, technical faculties to verify claims made in technical bid documentation.

In lab proof of concept:

The in lab proof of concept on demand may be organized either in TSTSL or in Bidder 's lab by mutual discussion. In case it is organized in TSTSL lab, TSTSL would make available generic hardware for this purpose. Application specific hardware and software will have to be brought in by Bidder .

Field demonstration

TSTSL will identify a part or segment of the proposed project site. The concerned bidder, on demand, should be able to demonstrate functional requirements as described in the specifications for the items offered.

Evaluation of financial bids:

Financial bids of those bidders who satisfy all phases of the pre-qualification and technical bid and corresponding to chosen technical bid choices will only be opened. All other financial bids will be ignored. TSTSL will assess the nature of financial offers and may pursue any or all of the options mentioned under financial bid TSTSL may at its discretion discuss with bidder(s) available at this stage to clarify contents of financial offer.

Evaluation and comparison of financial bids:

1. Evaluation of financial bids will exclude and not take into account any offer not asked for or not relevant to the present requirements of user.
2. Evaluation of financial bid will take into account, in addition to the basic bid price, one or more of the following factors
 - a.) The projected costs for the entire Purchase Order period;
 - b.) Past track record of bidder in supply/ services and
 - c.) Any other specific criteria indicated in the tender call and/or in the specifications.

Performance and productivity of the equipment

Bidders shall state the guaranteed performance or efficiency in response to the specifications.

Contacting TSTSL

1. Bidder shall not approach TSTSL officers outside of office hours and / or outside TSTSL office premises, from the time of the tender call notice to the time the Purchase

	<p>Order is awarded.</p> <p>2. Any effort by a bidder to influence TSTSL officers in the decisions on bid evaluation, bid comparison or Purchase Order award may result in rejection of Bidder 's offer and bidder may also be marked as ineligible for future bids. If Bidder wishes to bring additional information to the notice of the TSTSL , it should do so in writing.</p> <p>TSTSL ' right to vary quantities at time of award TSTSL reserves the right at the time of award to increase or decrease the quantity, as indicated in tender call, from the quantity of goods and services originally specified in the specification without any change in unit price or other terms and conditions.</p> <p>TSTSL ' right to accept any bid and to reject any or all bids. TSTSL reserves the right to accept or reject any bid, and to annul the bidding process and reject all bids at any time prior to award of Purchase Order, without thereby incurring any liability to the affected bidder(s) or any obligation to inform the affected bidder(s) of the grounds for such decision.</p> <p>Signing of issue of Purchase Order</p> <p>a. At the same time as the Tender committee notifies the successful bidder that its bid has been accepted, the TSTSL will issue Purchase Order. In case of Contract Agreement, on receipt of the Contract Agreement Form, the successful bidder shall sign and date the Contract and return it to the TSTSL .</p> <p>Performance security(if defined in this tender document)</p> <p>a. On receipt of Purchase Order from TSTSL , successful bidder shall furnish the performance security in accordance with the conditions of Purchase Order, in the performance security form provided in the bidding documents or in another form acceptable to the TSTSL.</p> <p>b. Failure of the successful bidder to sign the accept the Purchase Order and execute it, proposed in this document and as may be modified, elaborated or amended through the letter, shall constitute sufficient grounds for the annulment of the award and forfeiture of the EMD/bid security, in which event the TSTSL may make the award to another bidder or call for new bids.</p> <p>Corrupt, fraudulent and unethical practices:</p> <p>a. "Corrupt practice" means the offering, giving, receiving or soliciting of anything of value to influence the action of a public official in the process of Purchase Order execution and</p> <p>b. "Fraudulent practice" means a misrepresentation of facts in order to influence a procurement process or the execution of a Purchase Order to detriment of the purchaser, and includes collusive practice among Bidders (prior to or after bid submission) designed to establish bid prices at artificial non-competitive levels and to deprive the Purchaser of the benefits of free and open competition:</p> <p>c. "Unethical practice" means any activity on the part of bidder, which try to circumvent tender process in any way. Unsolicited offering of discounts, reduction in financial bid amount, upward revision of quality of goods etc after opening of first bid will be treated as unethical practice.</p> <p>d. TSTSL will reject a proposal for award and also may debar Bidder for future tenders in TSTSL , if it determines that Bidder has engaged in corrupt, fraudulent or unethical practices in competing for, or in executing a Purchase Order.</p>
30	<p>User license and patent rights:</p> <p>1. Bidder shall provide licenses for all software products, whether developed by it or acquired from others. In the event of any claim asserted by a third party for software piracy, Bidder shall act expeditiously to extinguish such claim. If Bidder fails to comply and the TSTSL is required to pay compensation to a third party resulting from such software piracy, Bidder shall be responsible for compensation including all expenses, court costs and lawyer fees. The TSTSL will give notice to Bidder of such claim, if it is made, without delay.</p> <p>2. Bidder shall indemnify the purchases against all third party claims of infringement of patent, trademark or industrial design rights arising from use of the goods, software package or any part thereof.</p>

<p>31</p>	<p>Delays in the supplier's performance:</p> <ol style="list-style-type: none"> 1. Delivery of the Goods and performance of the services shall be made by Bidder in accordance with the time schedule specified by the TSTSL in the specifications. 2. If at any time during performance of the Purchase Order, Bidder or its sub Purchase Orderor(s) should encounter conditions impending timely delivery of the goods and performance of services, Bidder shall promptly notify the TSTSL in writing of the fact of the delay, its likely duration and its cause(s). As soon as practicable after receipt of Bidder 's notice, TSTSL shall evaluate the situation and may at its discretion extend Bidder 's time for performance, with or without liquidated damages. 3. A delay by Bidder in the performance of its delivery obligations shall render Bidder liable to the imposition of appropriate liquidated damages, unless an extension of time is agreed upon by TSTSL without liquidated damages.
<p>32</p>	<p>Successful bidder should submit performance security 5% of Purchase Order Value in the form of Bank Guarantee or Demand Draft within 7 days from date of receipt of purchase order. Failing which, the Purchase order is deemed to be canceled and EMD will be forfeiture.</p>

Managing Director

Bid Formats

Bid Letter Form

From:
(Registered name and address of Bidder .)

To:
Telangana State Technology Services Limited,
HACA Bhavan, 2nd floor,
5-10-103/40/206, Hyderabad- 500004, Telangana, India.

Sir,

Having examined the bidding documents and amendments there on, we the undersigned, offer to provide services/execute the works including supply, delivery installation of hardware, firm wares and software as the case may be, in conformity with the terms and conditions of the bidding document and amendments there on, for the following project in response to your tender call no TSTS/HWP1/HC/002/2024 Dt. 14/02/2024 or its part assigned to us in conformity with the said bidding documents for an amount quoted in financial bid accordance with the schedule of prices attached herewith and coverage options made by TSTSL or its user organization.

If our bid is accepted, we undertake to;

- provide services/execute the work according to the time schedule specified in the tender document,
- obtain the performance guarantee of a bank in accordance with bid requirements for the due performance of the Purchase Order, and
- agree to abide by the bid conditions, including corrigendum, if any, which remain binding upon us during the entire bid validity period and bid may be accepted any time before the expiration of that period.

We understand that you are not bound to accept the lowest or any bid you may receive, nor to give any reason for the rejection of any bid and that you will not defray any expenses incurred by us in bidding.

Date & Place:

Signature of Bidder & Stamp

Form P1 - Details of Service Centers in Telangana State

#	District	Full Address of service center	Contact person with phone No.	No. of support engineers and their details : Name, Qualification and Experience
A	B	C	C	D
1				
2				
3				
4				
5				

Date & Place:

Signature of Bidder & Stamp

Form P2 - Declaration Regarding Clean Track Record

To,
The Managing Director
HACA Bhavan, 2nd floor,
5-10-103/40/206, Hyderabad, Telangana - 500 004, India

Sir,

I have carefully gone through the Terms & Conditions contained in the Tender Document TSTS/HWP1/HC/002/2024 Dt. 14/02/2024. I hereby declare that my company/ Consortium Partners has not been debarred/ black listed as on Bid calling date by any Central or State Government / Quasi Government Departments or Organizations in India for non-satisfactory past performance, corrupt, fraudulent or any other unethical business practices. I further certify that I am competent officer in my company to make this declaration.

Yours faithfully,

(Signature of Bidder)

Name & Designation

Seal & Date:

Business Address:

Form P3 – General information

#	Description	Details shall be provided.
1	Name of Firm	
2	Registered Address of firm	
3	No. of Employees	
4	Office address details in Hyderabad	
5	Contact Ph. No. and e-mail address communication	
6	Type of firm Establishment	
7	Service center details	

Date & Place:

Signature of Bidder & Stamp

Form P4 - Sales Turnover Claim Details

Item wise sales turnover details as per qualification criteria of this Tender document (taking in to consideration all the amendments issued to this document if any) are to be provided in the following format along with supporting documents:

Schedule:

#	Department/ Customer	Items Supplied	Year	Total No. of Sales	Amount (Rs.)	Remarks

Note: Valid Supporting document proofs shall be submitted (Purchase Orders/contract copies)

Place & Date

Bidder's signature and Seal

Form P5 – Firm Financial Turnover Details

	March 31st 2021	March 31st 2022	March'31 2023
Turnover (in INR crore)			
Profit Before Tax (in INR crore)			
Net Worth of Company			

Note: Supporting document should be submitted

Place & Date

Bidder's signature and Seal

Form T1 - Sub: Undertaking of authenticity for Hardware

This has reference to Hardware items being supplied/quoted vide Tender No TSTS/HWP1/HC/002/2024 Dt. 14/02/2024, We hereby undertake that all the components/parts/assembly/software used in the Hardware/ Software like Hard disk, Monitors, Memory etc shall be original new components/parts/assembly/software from respective OEMs of the products and that no refurbished/duplicate/second hand components/parts assembly/software are being used or shall be used.

We also undertake that in respect of licensed operating system if asked by you in the purchase order shall be supplied along with the authorized license certificate (eg Product Keys on Certification of Authenticity in case of Microsoft Windows Operating System) and also that it shall be sourced from the authorized source (e.g. Authorized Microsoft Channel in case of Microsoft Operating System)

Should you require, we shall produce certificate from our OEM supplier in support of above undertaking at the time of delivery. It will be our responsibility to produce such letters from our OEM supplier's within a reasonable time.

In case we are found not complying with above at the time of delivery or during installation, for the Hardware / Software already billed, we agree to take back the Hardware/ Software if already supplied and return the money if any paid to us by you in this regard.

Authorized Signatory

Name & Designation.

Technical Bid Format - Form T2

1. Laptop Computers: 37 Nos.

Parameter	Specifications	Offered Configuration and Compliance Y/N
Make & Model	<< Specify>>	
Processor	X86 processor with Speed up to 4.60 GHz, 10 cores, 12MB Cache memory or higher. The processor should not be declared as end-of-life by OEM as on bid calling date.	
Memory	8GB DDR4- 2666MHz RAM with 2 DIMM Slots expandable to 32 GB or higher	
Mother Board	OEM Compatible SoC chipset mother board	
Storage Device	512GB GB NVMe SSD or higher	
Communication devices	Wi-fi 6.0 802.11ac/ax 2 X 2 and Bluetooth ver 5.0 or higher	
Display Screen	14 inch, FHD (1920 x 1080), Antiglare display or better	
Graphics	Integrated Graphics	
Audio	Integrated Audio with integrated speakers, Noise cancelling Microphone	
I/o Ports	1 x USB 3.2 or higher, 1 x USB 3.2 Gen 2 Type-C port or higher 1 x USB 2.0 port of higher, RJ45(internal/external) , 1 X HDMI 1.4 or higher , Universal Audio Jack	
Input devices	OEM Standard Spill resistant Backlit Key Board with Touchpad	
Camera	Integrated HD Webcam with Microphone	
Security	USB port enable/disable option: Yes TPM 2.0(hardware) or higher	
Battery	3-cell, 50 Whr long life Battery or higher	
Laptop Body	Metallic body and hinges	
Operating System	Latest version of pre-loaded Ubuntu Operating System	
Weight	Weight of the laptop should be less than or equal to 1.4KG	
Compliances and certifications	ISO 9001 : 2008 or higher , BIS Certified, RoHS, Energy Star Certificate, EPEAT India Registered Ubuntu Linux Compliance OEM should be in top 3 vendors list for laptops as per IDC report in India for the recent quarter	
Accessories	Necessary cables, driver software for devices and Backpack/carry case with Provision for Proper Storage Space should be supplied along with laptops	
Warranty in Years	5 years onsite comprehensive warranty on laptop computers and Ac Adaptor 3 years onsite comprehensive warranty per Battery. OEM must have online system hardware diagnostics facility and facility to download updates of software, device drivers, and firmware on its website Specifications.	

Place & Date

Bidder's signature and Seal

2. Laser Printers : 37 Nos.

Parameters	Specifications Required	Offered Configuration and Compliance Y/N
Make & Model	<<Specify>>	
Technology	Laser Mono Print	
Print Languages	PCLmS, URF and PWG	
Print	25 ppm or higher speed(A4 single side), 18 ipm or higher or equivalent (in A4 Duplex) 600 X 600 DPI or higher resolution.	
RAM	64 MB or higher	
Input Paper Tray	150 sheets or above	
Paper Output Tray	100 sheets or above	
Paper size support	A4, A5, letter and legal	
Interfaces	USB 2.0, wifi and LAN or higher Network Security: IP/MAC Address filtering, HTTPS,SNMPv3 and IEEE802.1x	
Option	Power save option: Yes	
OS Compatibility	Windows(32/64 bit), Linux, Ubuntu Linux, Mac and able to print from Apple devices	
Duty cycle monthly	20,000 pages or higher	
Cartridge	Integrated drum and toner cartridge. Full toner cartridge	
Accessories	With required accessories, connecting cables and driver media, Power cables should be supplied	
Warranty	5 Year onsite Comprehensive Warranty	

Financial Bid Format - Form F1

#	Item details with make and model	Unit Price without taxes (Rs.)	Taxes/ Duties etc on unit price (Rs.)	Unit Price with all taxes (Rs.)	QTY (Nos)	Total price with taxes and duties etc
1	Laptop Computers				37	
2	Printers				37	
Total Price incl. of all taxes (Rs.)						

Delivery & Installation : 3 weeks from date of receipt of Purchase Order

Date

Signature of Bidder & Stamp

Annexure I - Bid Security (EMD) Form (BG)

TSTSL Ref. No.....

(To be issued by a bank scheduled in India and having at least one branch in Hyderabad)

Whereas..... (Here in after called "the Bidder") has submitted its bid Dated (Date) for the execution of..... (Here in after called "the Bid")

KNOW ALL MEN by these presents that WE of having our registered office at..... (hereinafter called the "Bank") are bound unto the Telangana State Technology Services Limited (hereinafter called "The TSTSL ") in the sum of for which payment well and truly to be made to the said TSTSL itself, its successors and assignees by these presents.

The conditions of this obligation are:

1. If the bidder withdraws its bid during the period of bid validity or
2. If the bidder, having been notified of the acceptance of its bid by the TSTSL during the period of bid validity:
 - a. fails or refuses to execute the contract form/PO if required; or
 - b. fails or refuses to furnish the performance security, in accordance with the bid requirement;

We undertake to pay the TSTSL up to the above amount upon receipt of its first written demand, without the TSTSL having to substantiate its demand, provided that in its demand the TSTSL will note that the amount claimed by it is due to it, owing to the occurrence of one or both of the two conditions, specifying the occurred condition or conditions.

This guarantee will remain in force up to the period mentioned in Section-C and any demand in respect thereof should reach the Bank not later than the above date.

Place:
Date:

Signature of the Bank
and seal.

Annexure-II - Manufacturer Authorization

Tender Ref. No: _____Dt:_____

The authorization should be in the nature of a letter, memorandum or certificate regularly granted by the manufacturer to its channel partners, authorized solution providers, system integrators, distributors, etc. or a specific letter issued for purposes of this bid. Such communication should include statements / undertakings from the said manufacturer to the following effect:

- Five Warranty coverage in respect of the goods and services manufactured by the said manufacturer shall be honored by that manufacturer, their channel partners, distributors, authorized service centers as the case may be.
- Updates the bidder and their technical personnel with relevant technical literature, training and skill transfer workshops etc. The manufacturer provides back to back technical support to the said bidder.
- The said bidder is authorized to provide service and solutions using hardware, firmware and / or software as the case may be.
- We are extending/continuing maintenance services and supply of spare parts for offered items for a period of 5 years in a case for which declared as end-of-life during Warranty period.

Signature with Name,
Designation,
Phone No & e-mail ID.

Note: The letter of authority should be signed by a person competent and having the power of attorney to bind the manufacturer. **The MAF shall be submitted on Letter Head of the OEM.**

—END OF DOCUMENT—